



BSB30120 **CERTIFICATE III** in Business

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



Register Now

1300 400 269

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

BSB30120 - Certificate III in Business

(CRICOS Course Code:106480J)

This qualification reflects the role of individuals in a variety of Business Services job roles. It is likely that these individuals are establishing their own work performance. Individuals in these roles carry out a range of routine procedural, clerical, administrative or operational tasks that require technology and business skills.

EMPLOYMENT PATHWAYS

Receptionist, Records Clerk, Administrative Assistant, Customer Service Representative,

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Certificate IV in Business or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (30 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$4,000.00

Option 2 (88 weeks Certificate III in Business + Certificate IV in Business + Diploma of Business package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$12,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au



Core Units

BSBCRT311	Apply critical thinking skills in a team environment
BSBPEF201	Support personal wellbeing in the workplace
BSBSUS211	Participate in sustainable work practices
BSBTWK301	Use inclusive work practices
BSBWHS311	Assist with maintaining workplace safety
BSBXC301	Engage in workplace communication

Elective Units

BSBTEC301	Design and produce business documents
BSBWRT311	Write simple documents
BSBPMG430	Undertake project work
BSBSTR301	Contribute to continuous improvement
BSBHRM416	Process payroll
BSBOPS301	Maintain business resources
BSBPUR301	Purchase goods and services



Intake Dates 2024

22
JAN

23
MAR

15
APR

13
MAY

03
JUN

08
JUL

12
AUG

08
OCT

04
NOV

For more information

Speak to our international recruitment team

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au



BSB40120 **CERTIFICATE IV** in Business

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

BSB40120 - Certificate IV in Business

(CRICOS Course Code:106481H)

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have supervisory performance accountabilities. Individuals in these roles carry out a mix of specialist and moderately complex administrative or operational tasks that require self-development skills.

EMPLOYMENT PATHWAYS

Personal Assistant, Office Administrator, Sustainability Manager, Sales Assistant, Sustainability Officer, Trade Coordinator, Exporter, Importer, Assistant Records Manager, Analyst, Administrator

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Diploma of Business or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (28 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$4,000.00

Option 2 (88 weeks Certificate III in Business + Certificate IV in Business + Diploma of Business package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$12,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core Units

BSBCRT411	Apply critical thinking to work practices
BSBTEC404	Use digital technologies to collaborate in a work environment
BSBTWK401	Build and maintain business relationships
BSBWHS411	Implement and monitor WHS policies, procedures and programs
BSBWRT411	Write complex documents
BSBXC401	Apply communication strategies in the workplace

Elective Units

BSBPEF402	Develop personal work priorities
BSBPEF502	Develop and use emotional intelligence
BSBXDB501	Support staff members with disability in the workplace
BSBAUD412	Work within compliance frameworks
BSBHRM417	Support human resources functions and processes
BSBPMG430	Undertake project work



Intake Dates 2024

22
JAN

23
MAR

15
APR

13
MAY

03
JUN

08
JUL

12
AUG

08
OCT

04
NOV

For more information

Speak to our international recruitment team

Peter Wang : +61 0411 565 253 /
peterIBDM@asmitraining.edu.au



BSB50120 **DIPLOMA** of Business

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

BSB50120 - Diploma of Business

(CRICOS Course Code:106481H)

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities. Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

EMPLOYMENT PATHWAYS

Executive Officer, Business Development Manager, Project Consultant, Compliance Manager, Office Manager, Business Sales Team Leader, Administrator, Corporate Services Manager, Contract Manager, Administration Manager.

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Advanced Diploma of Leadership and Management or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1

(30 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$5,000.00

Option 2

(88 weeks Certificate III in Business + Certificate IV in Business + Diploma of Business package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$12,000.00

CONTACT US

Phone: 1300 400 269

Email: admin@asmitraining.edu.au

Website: asmitraining.edu.au



Core Units

BSBCRT511

Develop critical thinking in others

BSBFIN501

Manage budgets and financial plans

BSBOPS501

Manage business resources

BSBSUS511

Develop workplace policies and procedures for sustainability

BSBXC401

Lead communication in the workplace

Elective Units

BSBHRM525

Manage recruitment and onboarding

BSBTWK503

Manage meetings

BSBLDR522

Manage people performance

BSBPEF501

Manage personal and professional development

BSBXDB501

Support staff members with disability in the workplace

BSBSTR502

Facilitate continuous improvement

BSBWH521

Ensure a safe workplace for a work area



Intake Dates 2024

22 JAN

23 MAR

15 APR

13 MAY

03 JUN

08 JUL

12 AUG

08 OCT

04 NOV

For more information

Speak to our international recruitment team

Peter Wang : +61 0411 565 253 / peterlBDM@asmitraining.edu.au



BSB50120

DIPLOMA

of Business

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Suite 2.02 ,Level 2, 222 Pitt Street ,
Sydney , 2000

BSB50120 - Diploma of Business

(CRICOS Course Code:106481H)

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have frontline management accountabilities. Individuals in these roles carry out moderately complex tasks in a specialist field of expertise that requires business operations skills. They may possess substantial experience in a range of settings, but seek to further develop their skills across a wide range of business functions.

EMPLOYMENT PATHWAYS

Executive Officer, Business Development Manager, Project Consultant, Compliance Manager, Office Manager, Business Sales Team Leader, Administrator, Corporate Services Manager, Contract Manager, Administration Manager.

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Advanced Diploma of Leadership and Management or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (30 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$5,000.00

Option 2 (104 weeks Diploma of Leadership and Management + Advance Diploma of Leadership and Management package) Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$16,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core Units

BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXC401	Lead communication in the workplace

Elective Units

BSBHRM525	Manage recruitment and onboarding
BSBTWK503	Manage meetings
BSBLDR522	Manage people performance
BSBPEF501	Manage personal and professional development
BSBXDB501	Support staff members with disability in the workplace
BSBSTR502	Facilitate continuous improvement
BSBWH521	Ensure a safe workplace for a work area



Intake Dates 2024

22 JAN	23 MAR	15 APR	13 MAY	03 JUN
08 JUL	12 AUG	08 OCT	04 NOV	

For more information

Speak to our international recruitment team

Peter Wang : +61 0411 565 253 /
peterIBDM@asmitraining.edu.au



BSB50420 **DIPLOMA**

of Leadership and
Management

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

BSB50420 - Diploma of Leadership and Management

(CRICOS Course Code:104269F)

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing, and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

EMPLOYMENT PATHWAYS

Transport Manager, Distribution Centre Manager, Information Services Manager, Manager, Corporate Services Manager, Public Sector Manager, Office Manager, Legal Practice Manager, Operations Manager, Warehouse Manager.

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Advanced Diploma of Leadership and Management or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (52 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$8,500.00

Option 2 (104 weeks Diploma of Leadership and Management + Advance Diploma of Leadership and Management package) Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$16,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core Units

BSBCRT511	Develop critical thinking in others
BSBCMM511	Communicate with influence
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness

Elective Units

BSBTWK503	Manage meetings
BSBLDR522	Manage people performance
BSBPEF501	Manage personal and professional development
BSBSTR501	Establish innovative work environments
BSBSTR502	Facilitate continuous improvement
BSBWHS521	Ensure a safe workplace for a work area



Intake Dates 2024

22
JAN

23
MAR

15
APR

13
MAY

03
JUN

08
JUL

12
AUG

08
OCT

04
NOV

For more information

Speak to our international recruitment team

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au



BSB60420

ADVANCED DIPLOMA

of Leadership and
Management

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



Register Now

1300 400 269 

Suite 2.02 ,Level 2, 222 Pitt Street ,
Sydney , 2000

BSB60420 - Advanced Diploma of Leadership and Management

(CRICOS Course Code:106483F)

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

EMPLOYMENT PATHWAYS

Managing Director, Manager, Department Manager, Chief Executive Officer, Quarry Business Manager, Area Manager, Business Analyst, Business Development Director, Senior Executive, Executive Director

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Graduate Diploma of Management (Learning) or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (52 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$9,000.00

Option 2 (104 weeks Diploma of Leadership and Management + Advance Diploma of Leadership and Management package) Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$16,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core Units

- BSBCRT611 Apply critical thinking for complex problem solving
- BSBLDR601 Lead and manage organisational change
- BSBLDR602 Provide leadership across the organisation
- BSBOPS601 Develop and implement business plans
- BSBSTR601 Manage innovation and continuous improvement

Elective Units

- BSBHRM613 Contribute to the development of learning and development strategies
- BSBPEF501 Manage personal and professional development
- BSBPMG633 Provide leadership for the program
- BSBSTR801 Lead innovative thinking and practice
- BSBXC501 Lead communication in the workplace



NATIONALLY RECOGNISED
TRAINING

Intake Dates 2024

22
JAN

23
MAR

15
APR

13
MAY

03
JUN

08
JUL

12
AUG

08
OCT

04
NOV

For more information

Speak to our international recruitment team



BSB60420

ADVANCED DIPLOMA

of Leadership and
Management

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

BSB60420 - Advanced Diploma of Leadership and Management

(CRICOS Course Code:106483F)

This qualification reflects the role of individuals who apply specialised knowledge and skills, together with experience in leadership and management, across a range of enterprise and industry contexts. Individuals at this level use initiative and judgement to plan and implement a range of leadership and management functions, with accountability for personal and team outcomes within broad parameters.

EMPLOYMENT PATHWAYS

Managing Director, Manager, Department Manager, Chief Executive Officer, Quarry Business Manager, Area Manager, Business Analyst, Business Development Director, Senior Executive, Executive Director

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into Graduate Diploma of Management (Learning) or a higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (52 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$9,000.00

Option 2 (104 weeks Diploma of Leadership and Management + Advance Diploma of Leadership and Management package) Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$16,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core Units

- BSBCRT611 Apply critical thinking for complex problem solving
BSBLDR601 Lead and manage organisational change
BSBLDR602 Provide leadership across the organisation

- BSBOPS601 Develop and implement business plans
BSBSTR601 Manage innovation and continuous improvement

Elective Units

- BSBHRM613 Contribute to the development of learning and development strategies
BSBPEF501 Manage personal and professional development
BSBPMG633 Provide leadership for the program
BSBSTR801 Lead innovative thinking and practice
BSBXC501 Lead communication in the workplace



NATIONALLY RECOGNISED
TRAINING

Intake Dates 2024

22 JAN	23 MAR	15 APR	13 MAY	03 JUN
08 JUL	12 AUG	08 OCT	04 NOV	

For more information

Speak to our international recruitment team



BSB80120

**GRADUATE
DIPLOMA**
of Management
(Learning)

**Face to Face
Training**



**Free Job Readiness
Program**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Level 8, 269 Wickham Street,
Fortitude Valley , QLD - 4006

BSB80120 - Graduate Diploma of Management (Learning)

(CRICOS Course Code:106484E)

This qualification reflects the role of individuals who apply highly specialised knowledge and skills in the field of organisational learning and capability development. Individuals in these roles generate and evaluate complex ideas. They also initiate, design and execute major learning and development functions within an organisation.

EMPLOYMENT PATHWAYS

Career Development Manager (Education Sector), RTO Manager, RTO Education Advisor, Human Resources Manager

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

Entry to this qualification is limited to those who:

- Have completed a Bachelor Degree in related fields of study.
- Have completed a Diploma or Advance Diploma qualification in related fields of study and 2 years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.
- Have three years equivalent full-time relevant workplace experience at a significant level of leadership and management responsibility and/or complexity in an enterprise.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 30 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (58 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$10,000.00

Option 2 (110 weeks Advanced Diploma of Leadership and Management + Graduate Diploma of Management package) Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$17,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core Units

- BSBHRM613** Contribute to the development of learning and development strategies
- BSBLDR811** Lead strategic transformation
- TAELED803** Implement improved learning practice

Elective Units

- BSBHRM611** Contribute to organisational performance development
- BSBLDR601** Lead and manage organisational change
- BSBOPS601** Develop and implement business plans
- BSBST801** Lead innovative thinking and practice
- PSPMGT012** Facilitate knowledge management



Intake Dates 2024

22
JAN

23
MAR

15
APR

13
MAY

03
JUN

08
JUL

12
AUG

08
OCT

04
NOV

For more information

Speak to our international recruitment team



CHC30121 **CERTIFICATE III**

in Early Childhood
Education and Care

**Face to Face
Training**



**Work Placement
Support and
Training**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Empowering educators
to shape bright futures."



Register Now

1300 400 269 

Suite 2.02 ,Level 2, 222 Pitt Street ,
Sydney , 2000

CHC30121 - Certificate III in Early Childhood Education and Care

(CRICOS Course Code: 106952D)

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures.

EMPLOYMENT PATHWAYS

Early Years Director, Lead Educator, Coordinator, Centre Manager, Early Years Educator, Nominated or Certified Supervisor.

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into CHC50121 - Diploma of Early Childhood Education and Care

MATERIALS REQUIRED

Students are required to have access to a computer with suitable word processing software and will require access to the internet for research purposes.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification.

ENTRY REQUIREMENTS

Students must undergo a working police check and have a valid blue card before undertaking work placement. For further information, please visit bluecard.qld.gov.au.

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace-based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence, logbook and practical observation including 160 hours of vocational placement), 42 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Classroom Based (Fee for Service)

Option 1 (42 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$9,000.00

Option 2 (98 weeks Certificate III + Diploma of Early Childhood Education and Care Package): Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$23,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au



Core units

CHCECE031	Support children's health, safety and wellbeing
HLTWHS001	Participate in workplace health and safety
CHCPRT001	Identify and respond to children and young people at risk
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE030	Support inclusion and diversity
CHCECE033	Develop positive and respectful relationships with children
CHCECE056	Work effectively in children's education and care
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE032	Nurture babies and toddlers
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
HLTAID012	Provide First Aid in an education and care setting

Elective units

HLTFSE001	Follow basic food safety practices
CHCPRP003	Support behaviour of children and young people





CHC30121 **CERTIFICATE III**

in Early Childhood
Education and Care

**Face to Face
Training**



**Work Placement
Support and
Training**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Empowering educators
to shape bright futures."



Register Now

1300 400 269 

Level 8 , 269 Wickham Street
Fortitude Valey , 4006 Queensland

CHC30121 - Certificate III in Early Childhood Education and Care

(CRICOS Course Code: 106952D)

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. They support children's wellbeing, and development in the context of an approved learning framework. Educators use a range of well-developed skills and knowledge using discretion and judgment when carrying out their work in the context of established policies and procedures.

EMPLOYMENT PATHWAYS

Early Years Director, Lead Educator, Coordinator, Centre Manager, Early Years Educator, Nominated or Certified Supervisor.

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into CHC50121 - Diploma of Early Childhood Education and Care

MATERIALS REQUIRED

Students are required to have access to a computer with suitable word processing software and will require access to the internet for research purposes.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification.

ENTRY REQUIREMENTS

Students must undergo a working police check and have a valid blue card before undertaking work placement. For further information, please visit bluecard.qld.gov.au.

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace-based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence, logbook and practical observation including 160 hours of vocational placement), 42 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Classroom Based (Fee for Service)

Option 1 (42 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$9,000.00

Option 2 (98 weeks Certificate III + Diploma of Early Childhood Education and Care Package): Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$23,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au



Core units

CHCECE031	Support children's health, safety and wellbeing
HLTWHS001	Participate in workplace health and safety
CHCPRT001	Identify and respond to children and young people at risk
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE030	Support inclusion and diversity
CHCECE033	Develop positive and respectful relationships with children
CHCECE056	Work effectively in children's education and care
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' cultures
CHCECE034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE032	Nurture babies and toddlers
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
HLTAID012	Provide First Aid in an education and care setting

Elective units

HLTFSE001	Follow basic food safety practices
CHCPRP003	Support behaviour of children and young people





CHC33021 **CERTIFICATE III**

in Individual Support

**Face to Face
Training**



**Work Placement
Support**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Your Path to Professional
Care Starts Here"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Level 8 , 269 Wickham Street
Fortitude Valey , 4006 Queensland

CHC33021 - Certificate III in Individual Support

(CRICOS Course Code:112835C)

This qualification reflects the role of workers in the community and/or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason.

EMPLOYMENT PATHWAYS

Community and/or Residential Care Worker, Age Care Work, Disability Worker

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into CHC43015 - Certificate IV in Ageing Support

MATERIALS REQUIRED

Students are required to have access to a computer with suitable word processing software and will require access to the internet for research purposes.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification.

ENTRY REQUIREMENTS

Students must undergo a working police check and have a valid blue card before undertaking work placement. For further information, please visit bluecard.qld.gov.au.

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence, logbook and practical observation including 120 hours of vocational placement), 45 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Classroom Based (Fee for Service)

- Option 1** (51 weeks stand alone)
Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$7,200.00
- Option 2** (94 weeks Certificate III Individual Support and Certificate IV Ageing Support Package)
Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$17,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterIBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core units

- | | |
|-----------|--|
| CHCCCS031 | Provide individualised support |
| CHCCCS038 | Facilitate the empowerment of people receiving support |
| CHCCCS040 | Support independence and well being |
| CHCCOM005 | Communicate and work in health or community services |
| CHCDIV001 | Work with diverse people |
| CHCLEG001 | Work legally and ethically |
| CHCCCS041 | Recognise healthy body systems |
| HLTWHS002 | Follow safe work practices for direct client care |
| HLTINF006 | Apply basic principles and practices of infection prevention and control |

Elective units

- | | |
|-----------|--|
| HLTAID011 | Provide First |
| CHCAGE013 | Work effectively in aged care |
| CHCPAL003 | Deliver careservices using a palliative approach |
| CHCAGE011 | Provide support to people living with dementia |
| CHCDIS012 | Support community participation and social inclusion |
| CHCDIS020 | Work effectively in disability support |



NATIONALLY RECOGNISED
TRAINING



CHC43015 **CERTIFICATE IV**

in Ageing Support

**Face to Face
Training**



**Work Placement
Support**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Your Path to Professional
Care Starts Here"



Register Now

1300 400 269 A white telephone handset icon inside a yellow circle.

Level 8 , 269 Wickham Street
Fortitude Valey , 4006 Queensland

CHC43015 - Certificate IV in Ageing Support

(CRICOS Course Code:0100734)

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Worker will be required to maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery.

EMPLOYMENT PATHWAYS

Community and/or Residential Care Worker, Personal Carer, Care Assistant, Aged Care or Disability Support Worker

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into CHC52015 - Diploma of Community Services

MATERIALS REQUIRED

Students are required to have access to a computer with suitable word processing software and will require access to the internet for research purposes.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification.

ENTRY REQUIREMENTS

Students must undergo a working police check and have a valid blue card before undertaking work placement. For further information, please visit bluecard.qld.gov.au.

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:
The TOEFL Paper-Based Test (TOEFL iBT)
International English Language Testing system (IELTS Test)
Pearson Test of English (PTE) Academic
Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence, logbook and practical observation including 120 hours of vocational placement), 43 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Classroom Based (Fee for Service)

Option 1 (43 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$11,000.00

Option 2 (94 weeks Certificate III Individual Support and Certificate IV Ageing Support Package) Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$17,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



Core units

CHCADV001	Facilitate the interests and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAGE003	Coordinate services for older people
CHCAGE004	Implement interventions with older people
CHCAGE005	Provide Support to people living with dementia
CHCCCS006	Facilitate individual service planing and delivery
CHCCCS011	Meet personal support needs
CHCCCS023	Support independence and well being
CHCCCS025	Support relationships with carers and families
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
CHCPAL001	Deliver care services using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care

Elective units

HLTAID011	Provide first aid
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCDIV003	Manage and promote diversity



NATIONALLY RECOGNISED
TRAINING



CHC50121 **DIPLOMA**

of Early Childhood
Education and Care

**Face to Face
Training**



**Work Placement
Support and Training**



**Free First Aid
Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Empowering educators
to shape bright futures."



Register Now

1300 400 269 

Level 8 , 269 Wickham Street
Fortitude Valey , 4006 Queensland

CHC50121 - Diploma of Early Childhood Education and Care

(CRICOS Course Code:0100734)

This qualification reflects the role of educators in early childhood education and care who work in regulated children's education and care services in Australia. Educators at this level are responsible for designing and implementing curriculum that meets the requirements of an approved learning framework and for maintaining compliance in other areas of service operations.

EMPLOYMENT PATHWAYS

Early Years Director, Lead Educator, Coordinator, Centre Manager, Early Years Educator, Nominated or Certified Supervisor.

EDUCATIONAL OUTCOMES

After successful completion of this qualification, students may have the opportunity to progress into BSB50420 - Diploma of Leadership and Management.

MATERIALS REQUIRED

Students are required to have access to a computer with suitable word processing software and will require access to the internet for research purposes.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must have completed the CHC30113 or CHC30121 - Certificate III in Early Childhood Education and Care and must undergo a working with children police check and have a valid blue card before undertaking work placement. For further information, please visit bluecard.qld.gov.au.

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace-based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence, logbook and practical observation including 280 hours of vocational placement), 56 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Classroom Based (Fee for Service)

Option 1 (56 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$300.00, Tuition Fees: \$16,000.00

Option 2 (98 weeks Certificate III + Diploma of Early Childhood Education and Care Package): Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$23,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterIBDM@asmitraining.edu.au



Core units

CHCPRP003	Reflect on and improve own professional practice
CHCECE041	Maintain a safe and healthy environment for children
CHCECE042	Coordinate services for older people
CHCECE043	Nurture creativity in children
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE044	Facilitate compliance in a children's education and care service
CHCECE046	Implement strategies for the inclusion of all children
CHCECE047	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE050	Work in partnership with children's families
BSBTWK502	Manage team effectiveness
CHCECE049	Embed environmental responsibility in services operations

Elective units

CHCECE053	Respond to grievances and complaints about the service
CHCECE052	Plan service and supports for children and families
HLTWHS003	Maintain work health and safety



NATIONALLY RECOGNISED
TRAINING



SIT30821 **CERTIFICATE III**

in Commercial
Cookery

**Face to Face
Training**



**Work Placement
Support and
Training**



**Free First Aid, Food
Safety Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

SIT30821 - Certificate III in Cookery

(CRICOS Course Code: 109836F)

This qualification reflects the role of cooks who use a wide range of well-developed cookery skills and sound knowledge of kitchen operations to prepare food and menu items. Using discretion and judgement, they work with some independence and under limited supervision using plans, policies and procedures to guide work activities. Completion of this qualification contributes to recognition as a trade cook

EMPLOYMENT PATHWAYS

Work as a cook in organisations such as restaurants, hotels, clubs, pubs, cafes, and coffee shops

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into Certificate IV in Commercial Cookery

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite, Chef whites and Knives

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 52 weeks full time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

- Option 1** (52 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$250.00, Tuition Fees: \$10,000.00
- Option 2** (104 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$500.00, Tuition Fees: \$23,000.00
- Option 3** (135 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management + Advanced Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$26,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



CORE UNITS

- SITHCCC023* Use food preparation equipment
SITHCCC027* Prepare dishes using basic methods of cookery
SITHCCC028* Prepare appetisers and salads
SITHCCC029* Prepare stocks, sauces and soups
SITHCCC030* Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC031* Prepare vegetarian and vegan dishes
SITHCCC035* Prepare poultry dishes
SITHCCC036* Prepare meat dishes
SITHCCC037* Prepare seafood dishes
SITHCCC041* Produce cakes, pastries and breads
SITHCCC042* Prepare food to meet special dietary requirements
SITHCCC043* Work effectively as a cook
SITHKOP009* Clean kitchen premises and equipment
SITHKOP010 Plan and cost recipes
SITHPAT016* Produce desserts
SITXFSA005 Use hygienic practices for food safety
SITXFSA006 Participate in safe food handling practices
SITXHRM007 Coach others in job skills
SITXINV006* Receive, store and maintain stock
SITXWHS005 Participate in safe work practice

ELECTIVE UNITS

- SITHCCC025* Prepare and present sandwiches
SITHCCC040* Prepare and serve cheese
SITHCCC044* Prepare specialised food items
BSBSUS211 Participate in sustainable work practices
SITHCCC026* Package and Prepare Food Stuffs





SIT40521 **CERTIFICATE IV**

in Kitchen
Management

**Face to Face
Training**



**Work Placement
Support and
Training**



**Free First Aid, Food
Safety Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



NATIONALLY RECOGNISED
TRAINING

Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

SIT40521 - Certificate IV in Kitchen Management

(CRICOS Course Code: 109492C)

This qualification reflects the role of chefs and cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems.

EMPLOYMENT PATHWAYS

Work in organisations such as restaurants, hotels, clubs, pubs, cafes and coffee shops, or to run a small business in these sectors

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into Diploma of Hospitality Management

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite, Chef whites and Knives

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace-based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 26 weeks full-time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (26 weeks stand-alone*: Administration Fee: \$100.00, Resource Fees: \$50.00, Tuition Fees: \$8,000.00 (*Only available for students who have completed SIT30821 - Certificate III in Commercial Cookery)

Option 2 (104 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$500.00, Tuition Fees: \$23,000.00

Option 3 (135 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management + Advanced Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$26,500.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au



CORE UNITS

- SITHCCC023* Use food preparation equipment
- SITHCCC027* Prepare dishes using basic methods of cookery
- SITHCCC028* Prepare appetisers and salads
- SITHCCC029* Prepare stocks, sauces and soups
- SITHCCC030* Prepare vegetable, fruit, eggs and farinaceous dishes
- SITHCCC031* Prepare vegetarian and vegan dishes
- SITHCCC035* Prepare poultry dishes
- SITHCCC036* Prepare meat dishes
- SITHCCC037* Prepare seafood dishes
- SITHCCC041* Produce cakes, pastries and breads
- SITHCCC042* Prepare food to meet special dietary requirements
- SITHCCC043* Work effectively as a cook
- SITHKOP010 Plan and cost recipes
- SITHKOP012* Develop recipes for special dietary requirements
- SITHKOP013* Plan cooking operations
- SITHKOP015* Design and cost menus
- SITHPAT016* Produce desserts
- SITXCOM010 Manage conflict
- SITXFIN009 Manage finances within a budget
- SITXFSA005 Use hygienic practices for food safety
- SITXFSA006 Participate in safe food handling practices
- SITXFSA008* Develop and implement a food safety program
- SITXHRM008 Roster staff
- SITXHRM009 Lead and manage people
- SITXINV006* Receive, store and maintain stock
- SITXMG004 Monitor work operations
- SITXWHS007 Implement and monitor work health and safety practices

ELECTIVE UNITS

- SITHCCC026* Package and Prepare Food Stuffs
- SITHCCC040* Prepare and serve cheese
- SITHCCC044* Prepare specialised food items
- SITHCCC025* Prepare and present sandwiches
- SITXINV008 Control stock
- BSBTWK501 Lead diversity and inclusion





SIT50422 **DIPLOMA**

of Hospitality
Management

**Face to Face
Training**



**Work Placement
Support and
Training**



**Free First Aid, Food
Safety Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

SIT50422 - Diploma of Hospitality Management

(CRICOS Course Code: 110352E)

This qualification reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of industry to coordinate hospitality operations. They operate independently, have responsibility for others and make a range of operational business decisions.

EMPLOYMENT PATHWAYS

Work in any hospitality industry sector as a departmental or small business manager. The diversity of employers includes restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into Advanced Diploma of Hospitality Management

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite, Chef whites and Knives

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace-based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence).

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (104 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$500.00, Tuition Fees: \$23,000.00

Option 2 (135 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management + Advanced Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$26,500.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



CORE UNITS

SITXCCS015	Enhance customer service experiences
SITXCCS016	Develop and manage quality customer service practices
SITXCOM010	Manage conflict
SITXFIN009	Manage finances within a budget
SITXFIN010	Prepare and monitor budgets
SITXGLC002	Identify and manage legal risks and comply with law
SITXHRM008	Roster staff
SITXHRM009	Lead and manage people
SITXMGT004	Monitor work operations
SITXMGT005	Establish and conduct business relationships
SITXWHS007	Implement and monitor work health and safety practices

ELECTIVE UNITS

SITXFSA005	Use hygienic practices for food safety
SITHKOP013*	Plan cooking operations
SITHCCC023*	Use food preparation equipment
SITHCCC027*	Prepare dishes using basic methods of cookery
SITHCCC028*	Prepare appetisers and salads
SITHCCC029*	Prepare stocks, sauces and soups
SITHCCC030*	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC031*	Prepare vegetarian and vegan dishes
SITHCCC035*	Prepare poultry dishes
SITHCCC036*	Prepare meat dishes
SITHCCC037*	Prepare seafood dishes
SITHCCC041*	Produce cakes, pastries and breads
SITHCCC042*	Prepare food to meet special dietary requirements
SITXFSA006	Participate in safe food handling practices
SITHCCC025*	Prepare and present sandwiches
SITXINV008	Control stock
BSBTWK501	Lead diversity and inclusion





SIT60322

ADVANCED DIPLOMA

of Hospitality
Management

**Face to Face
Training**



**Work Placement
Support and
Training**



**Free First Aid, Food
Safety Certificate**



ASMI

RTO No: 32217 | CRICOS Provider No: 03442E

"Training The Future"



Register Now

1300 400 269 

Level 8 269 Wickham Street,
Fortitude Valley , QLD - 4006

SIT60322 - Advanced Diploma of Hospitality Management

(CRICOS Course Code: 110353D)

This qualification reflects the role of highly skilled senior managers who use a broad range of hospitality skills combined with specialised managerial skills and substantial knowledge of industry to coordinate hospitality operations. They operate with significant autonomy and are responsible for making strategic business management decisions.

EMPLOYMENT PATHWAYS

Work in any hospitality industry sector and for a diversity of employers including restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into Advanced Diploma of Hospitality Management

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite, Chef whites and Knives

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. Australian Skills Management Institute (ASMI) will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL iBT)
- International English Language Testing system (IELTS Test)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.0 or TOEFL iBT 64 or PTE 50 or CAE 169. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace-based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence).

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (104 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$500.00, Tuition Fees: \$23,000.00

Option 2 (135 weeks Certificate III in Commercial Cookery + Certificate IV in Kitchen Management + Diploma of Hospitality Management + Advanced Diploma of Hospitality Management Package) Administration Fee: \$100.00, Resource Fees: \$600.00, Tuition Fees: \$26,000.00

CONTACT US

Phone: 1300 400 269

Email:
admin@asmitraining.edu.au

Website:
asmitraining.edu.au

Peter Wang : +61 0411 565 253 /
peterlBDM@asmitraining.edu.au

ASMI
AUSTRALIAN SKILLS
MANAGEMENT INSTITUTE



CORE UNITS

BSBFIN601	Manage organisational finances
BSBOPS601	Develop and implement business plans
SITXCCS016	Develop and manage quality customer service practices
SITXFIN009	Manage finances within a budget
SITXFIN010	Prepare and monitor budgets
SITXFIN011	Manage physical assets
SITXGLC002	Identify and manage legal risks and comply with law
SITXHRM009	Lead and manage people
SITXHRM010	Recruit, select and induct staff
SITXHRM012	Monitor staff performance
SITXMGTO04	Monitor work operations
SITXMGTO05	Establish and conduct business relationships
SITXMPR014	Develop and implement marketing strategies
SITXWHS008	Establish and maintain a work health and safety system

ELECTIVE UNITS

SITXFSA005	Use hygienic practices for food safety
SITHKOP013*	Plan cooking operations
SITHCCC023*	Use food preparation equipment
SITHCCC027*	Prepare dishes using basic methods of cookery
SITHCCC028*	Prepare appetisers and salads
SITHCCC029*	Prepare stocks, sauces and soups
SITHCCC030*	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC031*	Prepare vegetarian and vegan dishes
SITHCCC035*	Prepare poultry dishes
SITHCCC036*	Prepare meat dishes
SITHCCC037*	Prepare seafood dishes
SITHCCC041*	Produce cakes, pastries and breads
SITHCCC042*	Prepare food to meet special dietary requirements
SITXFSA006	Participate in safe food handling practices
HLTAID011	Provide First Aid
SITXINV008	Control stock
BSBTWK501	Lead diversity and inclusion
SITXHRM008	Roster staff
SITXWHS007	Implement and monitor work health and safety practices



SIT30222 - Certificate III in Travel

(CRICOS Course Code: 110351F)

This qualification reflects the role of individuals who use a range of travel sales, technical and operational skills to coordinate travel services. Using discretion and judgement and a knowledge of the industry, they work with some independence or under limited supervision to plan and book travel, using policies and procedures to guide work activities.

EMPLOYMENT PATHWAYS

This qualification provides a pathway to work in the travel or tour wholesale sector for employers that specialise in leisure or corporate travel, event travel management, online travel agents, and aggregators.

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into a Diploma of Travel and Tourism.

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit Transfer and Recognition of Prior Learning (RPL) reduces the amount of learning required to achieve a qualification.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. ASMI will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL PBT)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.5 (with no individual band less than 5.0) or TOEFL 530 or ISLPR 2+. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 45 weeks full-time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (45 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$5,500.00

Option 2 (103 weeks Certificate III in Travel + Diploma of Travel and Tourism Package)
Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$17,000.00

CONTACT US

Phone: 1300 400 269

Email: admin@asmitraining.edu.au

Website: asmitraining.edu.au

ASMI



CORE UNITS

SITTIND003	Source and use information on the tourism and travel industry
SITTTVL001	Access and interpret product information
SITTTVL002	Provide advice on international destinations
SITTTVL003	Provide advice on Australian destinations
SITTTVL004	Sell tourism products or services
SITTTVL005	Prepare customer quotations
SITTTVL006	Book tourism products and process documentation
SITTTVL007	Use a computerised reservations or operations system
SITTTVL009	Construct international airfares
SITXCCS014	Provide service to customers
SITXCOM007	Show social and cultural sensitivity
SITXWHS005	Participate in safe work practices

ELECTIVE UNITS

BSBFIN302	Maintain financial records
BSBTEC301	Design and produce business documents
SITTTVL008	Source airfares and issue tickets for domestic flights
SITTTVL010*	Construct advanced international airfares
SITTTVL011	Provide specialist advice



Peter Wang : +61 0411 565 253 / peterlBDM@asmitraining.edu.au

SIT50122 - Diploma of Travel and Tourism

(CRICOS Course Code: 111237M)

This qualification reflects the role of highly skilled senior operators who use a broad range of tourism or travel skills combined with managerial skills and sound knowledge of industry operations to coordinate travel or tourism operations. They operate independently, have responsibility for others, and make a range of operational business decisions.

EMPLOYMENT PATHWAYS

This qualification provides a pathway to work in many travel and tourism industry sectors as a departmental or small business manager, travel agent, tour wholesaler, tour operator, or an inbound tour operator,

EDUCATIONAL OUTCOMES

After successfully completion of this qualification, students may have the opportunity to progress into higher level qualification

MATERIALS REQUIRED

All students are required to have access to a computer and the Microsoft Office suite with the ability to access and utilise databases

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit Transfer and Recognition of Prior Learning (RPL) reduces the amount of learning required to achieve a qualification.

ENTRY REQUIREMENTS

Students must be over 18 years of age. Student visa applicants are required to provide the results of an English language test. ASMI will accept test results from the following specified English language tests for student visa purposes taken in any country:

- The TOEFL Paper-Based Test (TOEFL PBT)
- Pearson Test of English (PTE) Academic
- Cambridge English: Advanced (CAE) test (also known as Certificate in Advanced English).

Students are required to reach a minimum level of English: IELTS 6.5 (with no individual band less than 5.0) or TOEFL 530 or ISLPR 2+. For further advice or assistance, please contact the International Student Manager.

DELIVERY MODELS

Classroom Based - offered in Brisbane and Sydney, classroom and workplace based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence. 58 weeks full-time.

RPL - offered in Australia, external based (combination of assessment of written evidence, practical observation and competency conversations), duration and fees will be determined by quality of evidence submitted and amount of gap training required. For more information on the RPL process please visit our website asmitraining.edu.au.

FEE AND FUNDING ARRANGEMENTS

Option 1 (58 weeks stand alone): Administration Fee: \$100.00, Resource Fees: \$200.00, Tuition Fees: \$12,000.00

Option 2 (103 weeks Certificate III in Travel + Diploma of Travel and Tourism Package)
Administration Fee: \$100.00, Resource Fees: \$400.00, Tuition Fees: \$17,000.00

CONTACT US

Phone: 1300 400 269

Email: admin@asmitraining.edu.au

Website: asmitraining.edu.au

ASMI



CORE UNITS

BSBTWK501
SIRXOSM007

Lead diversity and inclusion
Manage risk to organisational reputation in an online setting

SITTIND003

Source and use information on the tourism and travel industry

SITXCCS015

Enhance customer service experiences

SITXCCS016

Develop and manage quality customer service practices

SITXCOM010

Manage conflict

SITXFIN008

Interpret financial information

SITXFIN009

Manage finances within a budget

SITXFIN010

Prepare and monitor budgets

SITXHRM009

Lead and manage people

SITXMGT004

Monitor work operations

SITXMGT005

Establish and conduct business relationships

SITXWHS007

Implement and monitor work health and safety practices

ELECTIVE UNITS

SITTTVL001

Access and interpret product information

SITTTVL002

Provide advice on international destinations

SITTTVL003

Provide advice on Australian destinations

SITTTVL004

Sell tourism products or services

SITTTVL005

Prepare customer quotations

SITTTVL006

Book tourism products and process documentation

SITTTVL007

Use a computerised reservations or operations system

SITTTVL009

Construct international airfares

SITTTVL008

Source airfares and issue tickets for domestic flights

SITTTVL010*

Construct advanced international airfares



NATIONALLY RECOGNISED
TRAINING

Peter Wang : +61 0411 565 253 / peterlBDM@asmitraining.edu.au

General English Course (Elementary, Pre-Intermediate and Intermediate)

CRICOS COURSE CODE 098412C

ASMI

This is a multi-level course in English as a second language for learners from elementary to intermediate proficiency. The course is designed to improve the four skills of listening, speaking, reading, and writing, as well as improving pronunciation and building vocabulary.

Students start speaking right from the first lesson, boosting their confidence and demonstrating their learning, empowering students to achieve their English language learning goals.

Students ideally will develop the ability to communicate in English according to the situation, purpose, and roles of the participants, whether at work or daily life.

EDUCATIONAL PATHWAYS

After successful completion of this qualification, students may have the opportunity to progress into other nationally recognised courses with ASMI.

MATERIALS REQUIRED

Students are required to have access to a computer with suitable word processing software and will require access to the internet for research purposes.

COURSE CREDIT

Credit may be assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification and may be acquired through Credit Transfer or Recognition of Prior Learning (RPL).

ENTRY REQUIREMENTS

There are no formal entry requirements for this qualification.

DELIVERY MODELS

Classroom Based (Elementary) - offered in Brisbane, classroom based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence and practical observation), 10 weeks full time.

Classroom Based (Pre-Intermediate) - offered in Brisbane, classroom based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence and practical observation), 10 weeks full time.

Classroom Based (Intermediate) - offered in Brisbane, classroom based (combination of training and assessment delivery methods, including written assessment, portfolio of evidence and practical observation), 10 weeks full time.

FEES AND FUNDING ARRANGEMENTS

Classroom Based (Elementary) - Administration Fee: \$100.00, Tuition Fees: \$2,250.00

Classroom Based (Pre-Intermediate) - Administration Fee: \$100.00, Tuition Fees: \$2,250.00

Classroom Based (Intermediate) - Administration Fee: \$100.00, Tuition Fees: \$2,250.00

LEARNING ACTIVITIES

Some of the major features of the course include:

- Task-based listening activities
- An integrated multi skills syllabus
- Contemporary, real-world topics
- Conversational language
- Grammar in communicative contexts
- Task-based listening activities
- Opportunities to share opinions and ideas
- Student-centred fluency activities
- Pronunciation practice
- Vocabulary-building exercises
- High-interest reading tasks

CONTACT US

Phone: 1300 400 269

Email: admin@asmitraining.edu.au

Website: asmitraining.edu.au